

Yackel Foundation Additional Information

1. Include a copy of your previously submitted Grant Request Letter. If any information has changed you will need to fill out a new Grant Request Letter.

2. Submit proposal on your organization's letterhead. Limit the proposal to **3 pages or fewer**. Include the following information:

- a. Your mission and geographic focus
- b. The goals of the work to be funded (immediate and long range)
- c. The population the work will benefit
- d. The implementation plan to achieve the goals
- e. The impact on the communities involved- changes you anticipate as a result of the grant
- f. Partners in the community that are also working on the same issues and how you are coordinating with them
- g. The criteria and procedures used to evaluate the work to be funded
- h. The plan for securing funding beyond the grant period
- i. Principal staff

If project:

- a. The indications this project has a strong need
- b. The principal staff who will be working on the program/project and their qualifications
- c. Replication possibilities for the project
- d. Discussion of how the project relates to the general work of your organization

3. Include a copy of:

- a. Your organization's current operating budget
- b. Your project's budget-including income and expenses;
- c. Most recent financial statements (income and balance sheet)
- d. Most recent audit
- e. A list of your Board of Directors